

ACADEMY OF PHARMACY PRACTICE BY-LAWS

Independent Pharmacy Practice Section

Article I - Name

1.1 The name of this organizational element of the Academy of Pharmacy Practice of the Florida Pharmacy Association (FPA) shall be known as the Independent Pharmacy Practice Section.

Article II - Objectives

2.1 The Independent Pharmacy Section shall exist for the purpose of uniting all Florida registered pharmacist who provide pharmacy services within independent pharmacy practices and who share in the goals and objectives of the Section such as, but not limited to, the following:

- A. To establish a forum in order to discuss pertinent practice issues, exchange ideas and provide a means for seeking resolutions to identified problems, needs and concerns;
- B. To serve as role models for other elements within Pharmacy which contribute to the overall improved delivery of existing professional services and to develop new avenues for the delivery of patient and professional services and to ensure patient outcomes.
- C. To provide a voice in the design and implementation of educational programming, policy development and legislative initiatives that benefit this element of pharmacy practice.
- D. To support and encourage the highest standards of individual professional services and among pharmacists.

Article III - Membership

3.1 Membership shall be open to any FPA member in good standing who is actively engaged in or supports the interests of Independent Pharmacy Practice and the goals and objectives of this Section.

3.2 An active member shall be a Florida licensed pharmacist or an associate member or student member or a technician member of the FPA.

3.3 Membership within this section shall be renewable each membership year upon payment of FPA membership and additional section dues.

3.4 Only Active members in good standing with the FPA and the Section shall be entitled to vote at any regular or special meeting of the Section.

Article IV - Officers

4.1 Officers of the Section will be active members and shall consist of a Chairperson and Vice Chairperson.

4.2 The Chairperson shall serve a term for a period of one year to coincide with the installation of Officers of the Florida Pharmacy Association, at the Annual convention.

4.3 The Vice Chairperson shall serve a term for a period of one year to coincide with the installation of Officers of the Florida Pharmacy Association, at the Annual convention, after which the Vice Chairperson ascends to the Chairperson of the Section and shall serve a period of one year to coincide with the installation of Officers of the Florida Pharmacy Association, at the Annual convention.

4.4 In the event of death, disability, resignation or nonresident within the State of Florida, or in the event that any elected officer is unwilling to serve, the Section Chairperson shall nominate a successor, who shall serve said office for the balance of the unexpired term. If the Section Chairperson is unable to fulfill the term of office, then the Vice Chairperson can assume this position and serve for a period not to exceed two years.

4.5 Officers shall be elected by a mail ballot of the Section membership on an annual basis. Officers shall be installed annually at the FPA annual Meeting and Convention.

Article V - Section Executive Committee

5.1 The Section Board of Directors shall be composed of the Chairperson, Vice Chairperson and the Immediate Past Chairperson.

5.2 The Section Board of Directors shall approve the budget, emergency requests for expenditures, and when applicable membership dues structured on a cycle not to exceed one year.

5.3 The Section Board of Directors shall establish policy within the limits of the policies established by the FPA. Policies not pertaining to or within the confines of existing FPA policy shall be approved by the FPA Board of Directors.

5.4 The Section Board of Directors shall meet at least annually for the purpose of conducting Section Business, or upon the call by the Section Chairperson with majority approval by the members of the Section Board of Directors.

5.5 Communication among members of the Section Board of Directors is essential for the operational and overall success of the Section. Officers shall stay in regular contact via use of mail delivery, email, telephone, fax transfer of other interconnecting communication devices for the purpose of conducting Section Business. The Section notes on matters pertaining to the Section to the Chairperson of the Academy of Pharmacy Practice.

5.6 All members of the Section Board of Directors are members of the Board of Directors of the Academy of Pharmacy Practice (BODAPP). The BODAPP shall meet annually in conjunction with the FPA Annual Meeting and Convention. Other meetings may be called by the Chairperson of the Academy of Pharmacy Practice, and attendance at these meetings by Section officers is expected.

Article VI - Committees

6.1 The Chairperson of the Section shall appoint all committees and identify individuals to serve as the Chairperson of each committee. Membership on any committee is open to any Section member of good standing. Each committee shall meet at least annually in conjunction with the FPA Annual Meeting and Convention in order to discuss Section business. It is expected that more frequent communication occurs between the Chairperson of each committee with the Section Board of Directors or Chairperson shall occur throughout the year via the use of mail, email, telephone, fax transfer or other interconnecting communication devices.

6.2 The Chairperson of each identified Section Committee will provide written progress reports on any issues assigned by the Section Chairperson on a quarterly basis or upon the request of the Section Chairperson. The Section Chairperson shall be an ex-officio member of all committees.

6.3 The Section shall have as many committees as the Section Chairperson deems necessary in order to address the needs and concerns of the Section. Such committees may include, but not limited to the following:

A. Educational Affairs Committee, which shall be chaired by a member of the Section Board of Directors or other Section member, shall be responsible for assisting the FPA in identifying educational needs of the Section. This committee may assist the FPA in the design and implementation of educational programs or other materials/vehicles of an educational nature.

B. Regulatory Affairs Committee, which shall be chaired by a member of the Section Board of Directors or other Section member, shall be responsible for assisting the FPA in identifying issues for future policy development by the Association, or issues requiring legislative or lobbying initiatives with any governmental agencies or other professional bodies.

C. Communications Committee, which shall be chaired by a member of the Section Board of Directors or other Section member shall be responsible for, developing the means with which printed matter or other media device can be utilized in sharing this information or other issues involving the interests of the Section, information with other Section members, FPA members, or other organized element within pharmacy, government, or other professional organizations.

D. Nominating committee, which shall be chaired by the Immediate Past Chairperson(s) of the Section along with one other member of the Section Board of Directors and other Section members, shall serve to identify individuals to run for vacancies in any Section office. This committee will also recommend the names of Section members to represent the Section office. This committee will also recommend the names of Section members to represent the Section as

'delegates', within the Academy of Pharmacy Practice, within the FPA House of Delegates. All nominees shall be made known to the Section Board of Directors and other Section members, shall serve to identify individuals to run for vacancies in any Section office. The committee will also recommend the names of Section Chairperson, as well as the Chairperson of the Academy of Pharmacy Practice.

Article VII - Membership Dues

7.1 In order to be a member in good standing within the Section, a member must also be in good standing with the FPA. Any FPA member, associate member or student member can become a Section member included in the members FPA dues. Additional Academy membership, beyond the one allowed with FPA membership, shall be determined by each academy section per additional Section per year.

7.2 Any membership dues for the Section shall be established by the Section Board of Directors and be approved by the Academy Board of Directors, with final approval being the FPA Executive committee.

Article VIII - Miscellaneous

8.1 All committee and business meetings of the Section shall be governed by these by-laws and Robert's Rules of Order.

8.2 Nothing in these by-laws, nor any amendment to them shall conflict with the Articles of Incorporation and by-laws of the FPA.

8.3 Amendments to these by-laws shall be presented by two (2) forms of written communication to the members of the Section and must be adopted by a two-thirds majority of those Section members responding to a mail ballot within a period of sixty (60) days following the final presentation of the amendments.